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In an effort to keep both our clients and our employees safe during the COVID-19 pandemic, our staff is practicing the guidelines as recommended by Governor DeWine, the Ohio Department of Health, and the Centers for Disease Control and Prevention.

If you are visiting our offices, we ask that you follow these recommended practices.

For Office Conferences inside our buildings

- Ensure a distance of 6 ft or more between you and the attorney, staff, or other clients;
- Wear a face covering (required as of July 23, 2020);
- Do not arrive more than 5 minutes before your scheduled appointment;
- Reschedule your appointment if you are not feeling well, have a cough, or have fever

For Curb-Side Document Signing

- Wear a face covering (required as of July 23, 2020);
- Reschedule your appointment if you are not feeling well, have a cough, or have fever

For Document or payment Drop-Off

There is a mail slot at the North end of our building in the glass next to the door that may be used to drop off payments or documents. Please make sure your attorney's name is on the outside of the envelope.

Thank you for your cooperation.